

University of Chemistry and Technology, Prague	
Title	DECREE No. A/V/961/11/2026
Subject	Organisation of the Academic Year 2026/2027
Applicability	All-university
Effective from	1 September 2026
Effective to	31 August 2027
Revision	-
Cancelled	A/V/961/09/2025
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Issued by	Prof. Ing. Milan Pospíšil, CSc.

This translation is provided for convenience only. The Czech version is the legally binding version. In case of any inconsistency or ambiguity, the Czech version shall prevail.

Article 1

Introductory provisions

This decree sets the basic schedule of the academic year 2026/27, defines the dates for completion of study obligations stipulated in the Study and Examination Rules of the University of Chemistry and Technology, Prague and further specifies other dates related to studies in the academic year 2026/27.

Article 2

Key dates

- (1) The academic year 2026/2027 starts on **1 September 2026** and ends on **31 August 2027** and is divided as follows:

Winter semester (WS):	
Preparatory week for 1st year students	7 Sep – 11 Sep 2026
Instruction:	14 Sep – 18 Dec 2026
Examination period:	4 Jan – 12 Feb 2027
Enrolment dates will be organised by the respective Dean's Office of the faculties no later than by 30 Sep 2026. In case of an extraordinary study plan (ESP), the enrolment dates are adjusted to the ESP schedule.	

Summer semester (SS)	
Instruction:	15 Feb – 21 May 2027
Examination period:	24 May – 30 Jun 2027 23 Aug – 27 Aug 2027
Enrolment dates will be organised by the respective Dean's Office of the faculties no later than by 20 Feb 2027. In case of an extraordinary study plan (ESP), the enrolment dates are adjusted to the ESP schedule.	

(2) Instruction begins usually at 8.00. The lessons always start at the top of the hour and the duration of one lesson is 50 minutes.

(3) Dates affecting the regular timetable and examination dates:

Rector's Day:	19 Nov and 20 Nov 2026, 22 Jan 2027
Students' Scientific Conference:	19 Nov 2026
Open Day in Dejvice:	20 Nov and 21 Nov 2026, 22 Jan and 23 Jan 2027
Open Day in Jankovcova:	20 Nov 2026, 22 Jan 2027
Graduation ceremonies of graduates of bachelor study programmes – 2025/26 (changes in schedule of the 1st year of master's studies):	6 Oct and 7 Oct 2026

(4) Changes in instruction:

- a) Winter semester – none
- b) Summer semester – none

(5) In case of study programmes implemented in collaboration with another higher education institution, the dates may change with regard to the rules and schedule of the given higher education institution. The students will be informed by the guarantor of the study programme.

Article 3

Bachelor's studies

(1) Enrolment in compulsory-elective (CE) and elective (E) subjects and registration for the timetable:

Registration for the WS timetable:	1 Sep – 9 Sep 2026
Preliminary enrolment in CE and E subjects of the SS:	19 Nov – 27 Nov 2026
Registration for the SS timetable:	4 Feb – 12 Feb 2027
Preliminary enrolment in CE and E subjects of the WS 2027/28:	29 Apr – 7 May 2027

(2) The mandatory dates for students in the third and fourth year of bachelor's studies are according to the date of the state final exams as follows:

a) Selection of date of state final examination and check on completion of students' study obligations for state final examination

Selection of topic areas and registration for state final examination date*:	by 15 Apr 2027
Check for the 1st state final examination date:	by 8 Jun 2027
Check for the 2nd state final examination date	by 8 Jul 2027

*Deregistration (change) is possible before the check date

b) Submission of bachelor's thesis electronically in SIS:

1st state final examination date:	by 2 Jun 2027
2nd state final examination date:	by 7 Jul 2027

c) Dates of state final examination *:

1st state final examination date:	14 Jun – 30 Jun 2027
2nd state final examination date*:	23 Aug – 3 Sep 2027

*The exact date of the state final examination of a student will be decided by the Dean of the faculty. The dates of the state final examinations at the faculty will be announced by the Dean of the respective faculty based on a proposal from heads of departments. The dates of the state final examinations are usually published on the faculty's website no later than 15 days before the date of the state final examination. The student will be informed about the concrete date of the state final examination by an automatically sent invitation (by locking the committee in the state final examination module in SIS) no later than 4 days before the date of the state final examination.

For operational and capacity reasons, dates can also be set outside of the suggested state final examination period in justified cases.

(3) Graduation ceremonies of graduates of bachelor study programmes are held **on 12 and 13 October 2027**.

(4) Matriculation ceremonies for first year students of bachelor's studies are held on **11 September 2026**.

Article 4

Master's studies

(1) Enrolment in compulsory-elective (CE) and elective (E) subjects and registration for the timetable:

Enrolment in CE and E subjects of the WS (first year of studies)	At the Dean's Office on the day of enrolment in studies or on 1 Sep - 9 Sep 2026 in SIS.
Registration for the WS timetable:	1 Sep – 9 Sep 2026
Preliminary enrolment in CE and E subjects of the SS:	19 Nov – 27 Nov 2026
Registration for the SS timetable:	4 Feb – 12 Feb 2027
Preliminary enrolment in CE and E subjects of the WS 2027/28:	29 Apr – 7 May 2027

(2) The mandatory dates for students in the second year of master's studies are as follows:

Selection of topic areas and registration for state final examination date*:	by 15 Apr 2027
Check on completion of students' study obligations:	by 18 May 2027
Submission of diploma thesis electronically in SIS	by 13 May 2027
Date of state final examination*:	1 Jun – 10 Jun 2027

* The exact date of the state final examination of a student will be decided by the Dean of the faculty.

The dates of the state final examinations at the faculty will be announced by the Dean of the respective faculty based on a proposal from heads of departments. The dates of the state final examinations are usually published on the faculty's website no later than 15 days before the date of the state final examination. The student will be informed about the concrete date of the state final examination by an automatically sent invitation (by locking the committee in the state final examination module in SIS) no later than 4 days before the date of the state final examination.

For operational and capacity reasons, dates can also be set outside of the suggested state final examination period in justified cases.

- (3) Master's graduation ceremonies are held on **17, 18 and 21 June 2027**.
- (4) For students studying a double degree programme, other dates given by the partner university may be considered.

Article 5 Doctoral studies

- (1) Key dates:

Orientation Day for new students (PhD candidates) and their supervisors	7 September 2026
Orientation Week – introductory block courses, training sessions and seminars for new students	8 September – 11 September 2026
Submission of application for doctoral stipend (students eligible to apply*)	Determined by the Rector by decree, usually by 15 September, or by the 15th day of the month in which the student commenced their studies**
IGA – publication of the call documentation for the internal grant competition for the year 2027/2028	November 2026
Dissertation colloquium 1 (C1) for first-year students (mandatory board examination and study milestone)	Usually February (end of the first semester of study) – announcements of dates and registration for the examination according to the instructions of the Dean's Office / Department ***
Annual assessment – mandatory study review milestone (submission of the completed assessment of the fulfilment of the Individual Study Plan and submission of the annual report in the SIS module e-doktorand)	Students commencing studies on 1 September by 31 July 2027. Students commencing their studies on dates other than 1 September no later than one month before the end of the academic year of study.
Dissertation colloquium (C2) for second-year students – mandatory study review milestone	From April 2027 (until the end of the second year of study) – announcement of dates and registration for C2 according to the instructions of the Dean's Office / Department ***

* Eligibility to apply for a doctoral stipend is governed by Article 8 of the Scholarship Rules.

** The amount of doctoral stipends, detailed conditions for their award and the deadline for submitting applications for doctoral stipends are determined by the Rector by decree for each academic year. In the event of any change to the relevant information stated in the application, the student is obliged to submit a new application containing the updated information no later than on the date on which the change occurs.

*** For students commencing their studies outside the beginning of the academic year, the dates of the Dissertation Colloquium 1 (C1) and the Dissertation Colloquium 2 (C2) may differ and are governed by Annex No.1 to the internal standard Rules of Doctoral Studies and UCT Prague, as amended.

For operational and capacity reasons, the dates of C1 and C2 may, in justified cases, also be scheduled outside the periods specified in the table above.

- (2) For students enrolled in double degree programmes or studying under joint supervision in cooperation with a foreign university, alternative dates determined by the partner university may be considered.
- (3) Graduation ceremonies for doctoral graduates will take place on **17, 18 and 21 June 2027**. Graduates whose dissertations defence took place between June 2026 and May 2027 will be included in the ceremonies. Invitations including the ceremony time and further information will be sent electronically and by post at the turn of May and June 2027 to the contact addresses provided in the application for permission to defend the dissertation.

Article 6 Common provisions

- (1) The schedule for completion of study obligations for students in part-time study is proposed by the Vice-Dean for Education, in justified cases also by the student, and approved by the Dean. Once approved, the schedule is binding for the student.
- (2) Students can apply for Extraordinary Study Plan (ESP) no later than by the end of the first month of the semester in which they are enrolled. Only in justifiable cases, in particular for serious health reasons or in connection with pregnancy, childbirth or parenthood, may students apply for ESP outside this period.
- (3) Changes in the study plan (compulsory-elective and elective subjects) can be made in the first 14 days after the beginning of the semester.
- (4) The manner in which study obligations will be checked is subject to organizational guidelines issued by the Dean of the respective faculty; it is recommended to use all SIS tools.

Prof. Ing. Milan Pospíšil, CSc.
Rector of UCT Prague

Annex No. 1: Recognition of study obligations and lifelong learning (LLL) courses

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1) Concurrent studies in multiple study programmes at UCT Prague

- The student is enrolled in two or more study programmes (SPs) at UCT Prague, which they study concurrently (within the same year of study).
- The student chooses a principal study programme (and informs the study administrator), which determines the basis of their timetable (attendance and primary fulfilment of study obligations).
- If the studies are pursued at different faculties, the student informs the study administrators of all relevant faculties. They will specify the further procedure and faculty rules.
- If identical subjects occur in concurrently studied SPs, the student informs the guarantor/lecturer of the relevant subject.
- In case of identical or substitutable study obligations, the student completes tests/examinations in the standard manner, as if the subject were enrolled in only one SP (maximum of three examination attempts).
- Upon the student's request to the lecturer, the lecturer shall ensure that the same examination/credit assessment result with the same date is recorded in all study programmes.
- The student is entitled to a study results based scholarship in only one study programme.
- In each study programme, the student must complete the prescribed number of credits (bachelor's degree: 180/240; follow-up master's degree: 120) and all obligations of the relevant study plan.
- Subjects that are not identical cannot be used as elective subjects in another concurrently studied SP and may only be recognised without credits, except in cases of concurrent study where the student studies SPs from different areas of education.

2) Recognition of study obligations completed at another higher education institution in the Czech Republic or abroad (without connection to current studies)

- The student usually submits an application for recognition of subjects via SIS.
- The faculty assesses whether the subjects originate from concurrent studies at some other higher education institution, failed studies, or already completed studies.
- The student submits all relevant documentation (Transcript of Records, subject syllabus) relating both to the subject and to the studies (eg study plan, if required).
- The subject content, scope and number of credits are assessed.
- The subject assessment must be grade C or higher and the date of completion must not be older than five years. A subject may be recognised only once.
- If there is an equivalent subject at UCT Prague, it may be recognised as an alternative; otherwise it may be recognised as an elective or compulsory elective subject.
- Recognition of credits:
 - a) **Concurrent studies** – procedure analogous to point 1.
 - b) **Failed studies** – procedure pursuant to Article 27 of the Study and Examination Rules and point 3.
 - c) **Completed studies** – procedure pursuant to Article 27 of the Study and Examination Rules and point 6; credits already used for completion of studies cannot be recognised (only credits exceeding 180/240 or 120 may be recognised).

3) Recognition of study obligations from failed studies at UCT Prague

- The student usually submits an application for recognition of subjects or part of the studies via SIS.
- If subjects from several semesters are concerned, it is recommended to consult the procedure in advance with the study administrator.
- The recognition is carried out pursuant to Article 27 of the Study and Examination Rules; credits for recognised subjects are included in the total number of credits.
- As a rule, only subjects with grade C or higher and completed no earlier than five years ago are recognised. A subject may be recognised only once.

- For subjects completed by means of a credit or graded credit, the condition applies that the date of completion of the subject may not be older than five years.
- If the student meets the conditions for progressing with the studies, they may be enrolled in a higher year of study, usually under the regime of an extraordinary study plan.

The student loses entitlement to a study results based scholarship in the year of study for which the subject was recognised.

4) Recognition of study obligations completed during an internship/study stay

- In the mobility application for a study stay (eg Erasmus), the student proposes subjects they intend to complete.
- The plan for fulfilling study obligations must be discussed in advance and approved before departure.
- The content, scope, number of credits and the possibility of substituting a subject of the study plan are assessed.
- If a subject has no equivalent but corresponds to the graduate profile (as determined by the guarantor of the study programme), it may be included among compulsory elective subjects.
- Other subjects may be recognised as elective subjects.
- The number of credits may be adjusted according to UCT Prague rules.
- Any deviations from the approved plan are discussed by the student during the stay with the programme guarantor or an authorised faculty representative.
- Upon return, the student submits an application in SIS for recognition of completed obligations and attaches the approved documents from the mobility application together with the Transcript of Records.

5) Recognition of obligations approved within extraordinary or individual study plan and complete at another higher education institution

- The procedure is analogous to point 4.

6) Recognition of obligations completed at a previous level of study

- Within bachelor's studies, a student may also enrol in a subject from a master's programme, provided that they fulfil the prerequisites and the subject guarantor agrees.
- If the student subsequently continues in a follow-up master's programme, the subject may be recognised:
 - a) **with credits**, provided that the credits were not used for completion of the bachelor's studies (ie. they were in excess to the required 180/240 credits).
 - b) **without credits**; in such case, the student must choose another subject in order to complete 120 credits.

7) Recognition of LLL courses within degree studies

- Within LLL programmes, a student may complete certain courses at UCT Prague.
- Upon their successful completion, the student may apply for recognition in the bachelor's or follow-up master's studies as an obligatory/obligatory elective/elective subject (including the award of credits).